

**BOROUGH OF HIGHLANDS
REORGANIZATION MEETING
THURSDAY, JANUARY 1, 2009
11:00 A.M.**

Mayor Little called the meeting to order at 11:07 a.m.

Mayor Little asked all to stand for the Pledge of Allegiance.

The Clerk made the following Statement: Per P.L. 1975, Chapter 231, notice is hereby given that this is a Reorganization Meeting of the Mayor and Council of the Borough of Highlands. All requirements have been met and notice has been posted on the public bulletin board and transmitted to the Asbury Park Press, and the Two Rivers Times.

Mayor Little asked the Clerk to call the roll:

ROLL CALL:

PRESENT: Mr. Nolan, Mr. Caizza, Mr. Urbanski, Mayor Little

ABSENT: Mrs. Burton

ALSO PRESENT: Nina Light Flannery, Borough Clerk; Bruce Hilling, Borough Administrator; Joseph W. Oxley, Borough Attorney; Dale Leubner, Borough Engineer

The Mayor offers the State of the Borough Address:

Mayor's State of the Borough Address

2008 was a challenging year for Highlands and throughout our nation, with ripples worldwide. In Highlands we must embrace our challenges because they bring us an opportunity to refocus our goals. While 2009 will also be challenging in Highlands, we will overcome by seizing the opportunity to work together as a Council and as a community.

I am proud of the 2008 Highlands Borough Council and our accomplishments. The following are just some of them. Relative to the Route 36 Highlands-Sea Bright Bridge Construction, we established a committee to improve communication between NJDOT and Highlands Borough; Continued prior Mayor & Council's efforts for Highlands Avenue repairs funding in amount of \$1,184,000; Obtained NJDOT funding for Valley Avenue drain repair; Discussed Bayside Drive repairs, relocation of the police communications system and Portland Road repairs; Discussed water based transportation via the Seastreak ferry service to alleviate traffic issues associated with construction and travel to and from Highlands/Sandy Hook by car.

Regarding downtown flooding, we supported a moratorium on FEMA flood maps to encourage investigation and impact of flood abatement improvements; Established a regular maintenance schedule for cleaning of storm drains; Designated a Borough employee responsible for the maintenance schedule and additional cleaning before and after storms; Obtained Engineering status report, inspection and proposed improvements for increased capacity at pump stations, capping of outfall pipes with valves, upgrades to bulkheads, storm pipe lining/repairs, and a possible new pump at Snug Harbor Ave; Discussed Federal Stimulus Infrastructure Grants as possible funding source for this multimillion dollar project because all improvement must be simultaneously implemented to be effective.

In the area of code enforcement we discussed the need for a Borough-wide Property Maintenance Inspection Schedule and related manpower; Discussed the possible assumption of BHI inspections in multi-unit dwellings to permit annual inspections instead of once every five years; Used a Scattered Site Redevelopment program to address vacant buildings, holding the final meetings relative to existing code violations

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previously cited in past years.

We also recognized the need for a new Borough Hall; Redesigned/remodeled Police Headquarters, updating the fire radio and moving emergency communications to the new Firehouse; Discussed technology needs and incorporation of a public library into the new Borough Hall, establishing a dedicated trust for receiving donations for the library portion of the building; Discussed demolition of the old sewerage plant on Shore Drive and establishing additional public parking.

We addressed Zoning and Master Plan issues focusing on improved commercial uses in Bay Avenue's downtown business district and the Steep Slope Ordinance which is needed to maintain stability of steep slopes in Highlands while maintaining aesthetically pleasing solutions to destabilized slopes. We improved our sanitary sewer system by creating a stronger Grease Trap Ordinance, establishing a flow meter at Basin 8 and designing rehabilitation plans for Basin 2. Federal Stimulus Infrastructure grants may be a funding source for these upgrades. We supported quality of life initiatives by enacting a stronger Shade Tree Ordinance, appointing a fully active Environmental Commission and Shade Tree Commission, and receiving a \$220,000 Monmouth County Open Space grant to acquire #2 Private Road near Miller street for public access to the water.

To stimulate our economy in Highlands we promoted the Borough via television through the HBP Tourism Video and Comcast News makers taping. We encouraged area realtors to propose commercial office space as an alternative to residential uses in properties on Bay Avenue; Discussed the possibility of wireless internet connectivity via a broadband system downtown as a high-tech draw to vacationers and suggesting that high-tech businesses are welcome in Highlands; Discussed underground utilities as a visual improvement and for expansion of the Clam Festival; Discussed creation of jobs for Highlands residents and use of the proposed public library in cooperation with the Media Center at Henry Hudson Regional High School for Borough sponsored education and training programs; Re-examined Mercantile Licensing Procedures to allow new businesses in the Borough to open efficiently but with the safety of residents and patrons in mind; Discussed water based transportation as a mass transit system that would stimulate economic growth in Highlands and the Bayshore section of Monmouth County.

Finally, regarding the Budget, we cut all variable expenses 10-15%; Discussed bringing engineering services in house to reduce costs; Re-examined the Borough vehicle policy; Increased Fees and Penalties; Re-examined the Clam Plant Lease as a revenue source to the Borough; Discussed establishing a new lease of Borough property to Aqua Life Seafood Distributors as a new revenue source to the Borough; Obtained 1% contribution by police officers toward health benefit premiums; Supported elementary school consolidation study; Shared service with Highlands Elementary School in the area of snow plowing, recreational programming and police communications; Discussed possibility of cooperative purchase of electricity through the Bayshore Conference of Mayors.

In 2009 we will work toward completing unfinished business in all areas of accomplishment in 2008. I have already met with each member of your 2009 Borough Council. We have agreed that the first major action items for 2009 are: SFY 2009 and SFY 2010 Budget; Storm Drain Improvements/Flood Abatement; Code Enforcement (including Property Maintenance, Grease Traps and Scattered Site Redevelopment);

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Steep Slope Ordinance/Master Plan Re-examination/Downtown Zoning; And a new Borough Hall including a public library (privately funded).

In all seriousness I project that Highlands Borough will be fighting for our very existence in 2009 as we have never fought before. Due to the economic downturn I expect further revenue reductions to the Borough in the area of state aid. In May of 2008 the state declared that aid would be cut to force consolidation of small towns under 10,000 people. Highlands has a population of roughly 5,000. Your 2009 Borough Council will be exploring consolidation as an option toward tax relief. However, we will not take this drastic action without consulting you. I intend to ask your 2009 Borough Council for support in submitting referendum questions for the November ballot asking you whether you support Highlands Borough exceeding the operations levy cap to avoid the layoff of Borough employees and whether you support consolidation of Highlands with another town to reduce taxes.

Today I will establish a new committee to the Council, named the "Budget Review Advisory Committee." This will permit members of the public and business owners in the Borough to more formally participate in budget examination, making suggestions from several perspectives for consideration during our difficult budgetary work. I hope that future mayors will continue this committee's existence. We must all work together if Highlands is to survive this economic climate.

On a positive note I am encouraged by my early meetings with members of this 2009 Highlands Borough Council. Each individual council member brings a different area of expertise to this table. Our differences are Highlands' strength. I believe we all take to heart the best interests of Highlands Borough and the people we serve. I am looking forward to accomplishing as much in 2009 as the 2008 Council did, if not more. When we are faced with challenges, we are given a chance to refocus our lives. We must always remember to focus on the people we love most. They are examples of the people we serve. At the Council level, the people we serve must be our focus.

I am honored to have served as your Mayor with the 2008 Council, and I continue to feel honored to serve you with the 2009 Council that you have elected. Highlands Borough is the best little town on Earth. A Happy, Healthy and Prosperous New Year 2009 to you and your families.

Mr. Nolan thanks the Mayor and Clerk for their help through his years as Councilman and his former Council members and wishes best of luck to the new Councilmembers. Mr. Nolan offers his farewell remarks to the public.

Mr. Nolan leaves the table.

At this time, Hon. John D'Amico, Jr., Freeholder, Superior Court Judge, Ret. administers the Oath of Office to Councilwoman Rebecca Kane. Ms. Kane takes her seat at the Council table.

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At this time, Hon. John D'Amico, Jr., Freeholder, Superior Court Judge, Ret. administers the Oath of Office to Councilman Christopher Francy. Mr. Francy takes his seat at the Council table.

At this time Mayor Anna C. Little announces that as the first female Mayor of the Borough of Highlands it is her honor to administer the Oath of Office to the first female Fire Chief of the Borough of Highlands and swears into office Chief Rebecca Kane of the Highlands Fire Department.

=====
Mayor Little asks the Clerk to call of roll of the New Governing Body:

ROLL CALL:

PRESENT: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little

ABSENT: None

ALSO PRESENT: Nina Light Flannery, Borough Clerk; Bruce Hilling, Borough Administrator; Dale Leubner; Borough Engineer

=====
RESOLUTIONS:

Mayor Little offered the following Resolution and moved on its adoption:

**R-09-01
RESOLUTION APPOINTING
BOROUGH ATTORNEY**

WHEREAS, there exists the need for professional legal services in the Borough of Highlands, and funds are or will be available for this purpose; and

WHEREAS, the Mayor has offered the name of **Scott C. Arnette**, Esq. from the law firm of The Arnette Law Firm, LLC for appointment to the position of Borough Attorney for calendar year 2009; and

WHEREAS, the Local Public Contract Law, (N.J.S.A. 40A:11-5 [1] [a] requires that the resolution awarding the contract state the supporting reasons and be printed in a newspaper of general circulation not more than ten days after passage of the resolution;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that Scott C. Arnette, Esq. is hereby appointed Borough Attorney effective January 1, 2009 through December 31, 2009, such person being appointed is a member of a recognized profession; and

BE IT FURTHER RESOLVED that a copy of this resolution be published in an official newspaper of the Borough within ten days of its passage.

Seconded by Mr. Caizza and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little

NAYES: None

ABSENT: None

ABSTAIN: None

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Mayor Little offered the following Resolution and moved its adoption:

**R-09-02
RESOLUTION
APPOINTING COUNCIL PRESIDENT**

BE IT RESOLVED that John Urbanski be appointed Council President for the one (1) year term to expire December 31, 2009.

Seconded by Ms. Kane and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

Mayor Little offered the following Resolution and moved on its adoption:

**R-09-03
RESOLUTION
APPOINTING BOROUGH PROSECUTOR**

WHEREAS, there exists the need for professional legal services for the Borough of Highlands; and

WHEREAS, Local Public Contracts Law, NJSA 40A:11-1 et seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be printed in a newspaper of general circulation not more than ten days after passage of the resolution;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands as follows:

1. James Butler, Esq. is hereby appointed Prosecutor of the Borough of Highlands for the one (1) year term to expire December 31, 2009.
2. The appointment is made without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, NJSA 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this Resolution shall be placed on file with the Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

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BE IT FURTHER RESOLVED that a copy of this resolution be published in an official newspaper of the Borough within ten days of its passage.

Seconded by Mr. Caizza and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little

NAYES: None

ABSENT: None

ABSTAIN: None

=====
Mayor Little offered the following resolution and moved its adoption:

**R-09-04
RESOLUTION
APPOINTING ALTERNATE BOROUGH PROSECUTOR**

WHEREAS, there exists the need for professional services for the Borough of Highlands; and

WHEREAS, Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) requires that the resolution awarding the contract state the supporting reasons and be printed in a newspaper of general circulation not more than ten (10) days after passage of the resolution;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that Steve Rubin, Esq. be appointed Alternate Borough Prosecutor for the one (1) year term to expire December 31, 2009; and.

BE IT FURTHER RESOLVED that a copy of this resolution be published in the Courier within ten (10) days of its passage.

Seconded by Ms. Kane and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little

NAYES: None

ABSENT: None

ABSTAIN: None

=====
Mayor Little offered the following Resolution and moved its adoption:

**R-09-05
RESOLUTION
AUTHORIZING APPOINTMENT OF MUNICIPAL PUBLIC DEFENDER**

WHEREAS, the Borough of Highlands is in need of a Municipal Public Defender pursuant to Public Law 1997 C.256; and

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WHEREAS, pursuant to Ordinance 98-02 the Municipal Public Defender shall be paid an annual salary of not less than \$1,500.00, which shall be apportioned pro rata for the portion of the year in which the Public Defender serves; and

WHEREAS, the Municipal Public Defender shall only be required to attend Court when his clients are listed on the calendar; and

WHEREAS, Local Public Contracts Law, NJSA 40A:11-1 et seq. requires that notice with respect to contracts for professional services awarded without competitive bids must be printed in a newspaper of general circulation not more than ten days after passage of the resolution;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Highlands as follows:

1. Thomas Smith, Esq. is hereby appointed Public Defender for the (1) one year term to expire December 31, 2009.
2. The appointment is made without competitive bidding as a “Professional Service”
in accordance with the Local Public Contracts Law, NJSA 40A:11-5(1)(a) because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this Resolution shall be placed on file with the Clerk of the Borough of Highlands.
4. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

BE IT FURTHER RESOLVED that a copy of this resolution be published in an official newspaper of the Borough within ten days of its passage.

Seconded by Mr. Urbanski and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

=====

Mayor Little offered the following Resolution and moved for its adoption:

**R-09-06
RESOLUTION APPOINTING MEMBERS OF THE ZONING BOARD OF
ADJUSTMENT**

BE IT RESOLVED by the Governing Body of the Borough of Highlands that the following appointments be and are hereby confirmed to the Zoning Board of Adjustment:

1. Tara Ryan Regular Member for a 4 year term to

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- | | | |
|----|---------------------------|---|
| | | expire December 31, 2012 |
| 2. | Anne Marie Tierney | Regular Member for a 4 year term to
Expire December 31, 2012 |
| 3. | Ryan Britton | Alternate #1 Member for a 2 year
term
to expire on December 31, 2010 |
| 2. | Bruce Kutosh
Unexpired | Alternate #2 Member for the

(A. Solomon) 2 Year Term to expire
12/31/2009 |

Seconded by Mr. Francy and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

Mayor Little offered the following Resolution and moved its adoption:

**R-09-07
RESOLUTION APPOINTING COUNCIL REPRESENTATIVE
TO THE HIGHLANDS PLANNING BOARD**

BE IT RESOLVED by the Governing Body of the Borough of Highlands that the following appointment be and is hereby confirmed to the Highlands Planning Board:

- | | |
|-----------------------|--|
| 1. Christopher Francy | Borough Council Representative for
a (1) year term to expire 12/31/2009 |
|-----------------------|--|

Seconded by Mr. Caizza and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

Mayor Little offered the following Resolution and moved its adoption:

**R-09-08
RESOLUTION APPOINTING
COMMUNITY DEVELOPMENT REPRESENTATIVES**

BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that Tim Hill be appointed Community Development Representative for the Borough of Highlands for the term to expire December 31, 2009.

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BE IT FURTHER RESOLVED that Councilperson Rebecca Kane be appointed Alternate Community Development Representative for the Borough of Highlands for the term to expire December 31, 2009.

Seconded by Mr. Francy and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little

NAYES: None

ABSENT: None

ABSTAIN: None

=====

Mayor Little offered the following Resolution and moved its adoption:

**R-09-09
RESOLUTION
APPOINTING JUVENILE OFFICER**

BE IT RESOLVED by the Governing Body of the Borough of Highlands that Robert Burton is hereby appointed Juvenile Officer for the one (1) year term to expire December 31, 2009.

BE IT FURTHER RESOLVED that compensation for said position shall be as set forth in the Municipal Salary Ordinance.

Seconded by Mr. Francy and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little

NAYES: None

ABSENT: None

ABSTAIN: None

=====

Mayor Little offered the following resolution and moved its adoption:

**R-09-10
RESOLUTION APPOINTING BACK-UP COURT ADMINISTRATOR**

BE IT RESOLVED by the Governing Body of the Borough of Highlands that Elizabeth Searcy be appointed Back-up Court Administrator for the one (1) year term to expire December 31, 2009.

BE IT FURTHER RESOLVED that said position shall be compensated at the rate of \$20.00/hour.

Seconded by Mr. Urbanski and adopted on the following roll call vote:

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AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

Mayor Little offered the following resolution and moved its adoption:

**R-09-11
RESOLUTION
APPOINTING CLEAN COMMUNITIES COORDINATOR**

BE IT RESOLVED by the Governing Body of the Borough of Highlands that Rebecca Kane be and hereby is appointed Clean Communities Coordinator for the one (1) year term to expire December 31, 2009.

Seconded by Mr. Francy and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

Mayor Little offered the following Resolution and moved its adoption:

**R-09-12
RESOLUTION APPOINTING
SPECIAL POLICE OFFICERS**

WHEREAS, the Borough of Highlands, being a resort community, from time-to-time has the need to employ Special Police Officers; and

WHEREAS, the Chief of Police has made recommendations to the Governing Body regarding appointment of said officers;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that the following persons be and hereby are appointed Special Officers of the Borough of Highlands for the term to expire December 31, 2009:

Diane Alvator, Highlands	-	Special Officer Class I
Todd R. Gardiner, Tinton Falls	-	Special Officer Class II
Peter Tortorell, Jr. Keyport	-	Special Officer Class II
	-	Special Officer Class II

Seconded by Mr. Caizza and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None

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ABSTAIN: None

Mayor Little offered the following Resolution and moved its adoption:

**R-09-13
RESOLUTION APPOINTING
FINANCE COMMITTEE MEMBER**

BE RESOLVED by the Governing Body of the Borough of Highlands that Chris Francy be and hereby is appointed Finance Committee Chairman.

Seconded by Mr. Urbanski and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

Mayor Little offered the following resolution and moved its adoption:

**R-09-14
RESOLUTION APPOINTING
TAX SEARCH AND ASSESSMENT SEARCH OFFICERS**

BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the following appointments be made for the terms to expire December 31, 2009:

Tax Search Officer	-	Deborah Dailey
Assessment Search Officer	-	Carolyn Cummins

BE IT FURTHER RESOLVED that compensation for said position be as set forth in the annual salary ordinance.

BE IT FURTHER RESOLVED that Nina Light Flannery, Borough Clerk be appointed Alternate Assessment Search Officer (at no additional salary).

Seconded by Ms. Kane and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

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Mayor Little offered the following Resolution and moved its adoption:

R-09-15

**RESOLUTION APPOINTING MEMBERS
OF THE HIGHLANDS BUSINESS PARTNERSHIP**

WHEREAS, Borough Ordinance 17-7(a) provides that members of the Board of Directors of the Highlands Business Partnership shall include a member of the Governing Body selected by the Governing Body, a member of the Planning Board selected by the Governing Body; and

WHEREAS, these members serve at the pleasure of the appointing authority; and

WHEREAS, the appointing authority (Governing Body) desires to make new appointments at this time;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Highlands that the following persons shall and hereby are appointed as to the Highlands Business Partnership:

Governing Body Representative: John Urbanski

Planning Board Representative: Chris Francy

; and

BE IT FURTHER RESOLVED that the above appointments shall be effective immediately and shall serve until replaced by the Governing Body of the Borough of Highlands.

Seconded by Ms. Kane and adopted on the following roll call vote:

ROLL CALL:

AYES: **Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little**

NAYES: **None**

ABSENT: **None**

ABSTAIN: **None**

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Mayor Little offered the following Resolution and moved on its adoption:

R-09-16

RESOLUTION APPOINTING FIRE POLICE

BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the following persons be and hereby are appointed Fire Police for the year 2009:

Chief – Edward Sulkowski
Andrew Daino
Tom Snow
Charles Roemmele
Wayne Occhipinti
Douglas Zeigler
Stanley Pape

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Seconded by Ms. Kane and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

Mayor Little offered the following resolution and moved its adoption:

**R-09-17
APPOINTING ENVIRONMENTAL COMMISSION**

BE IT RESOLVED that the following listed persons be appointed to the Highlands Environmental Commission:

Laurel McSherry - Regular Member 3 years to expire 12/31/2011
Laurie Salka - Regular Member 3 years to expire 12/31/2011
Donald Manrodt - Alternate Member 3 years to expire 12/31/2011

Seconded by Ms. Kane and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

Mayor Little offered the following resolution and moved its adoption:

**R-09-18
RESOLUTION APPOINTING MEMBERS
OF THE SHADE TREE COMMISSION**

BE IT RESOLVED by the Mayor and Council of the Borough of Highlands that the following appointments be made to the Shade Tree Commission:

Chris Francy -	Commissioner
	Assistant Commissioner
Suzanne Eckhardt -	Member
Tony Sloan -	Member
Arnie Fuog -	Member

BE IT FURTHER RESOLVED that all appointments shall be for the term of 1 year with an expiration date of December 31, 2009.

BE IT FURTHER RESOLVED that Councilperson Christopher Francy be appointed Council Liaison to the Shade Tree Commission for the term to expire December 31, 2009.

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Seconded by Mr. Francy and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

Mayor Little offered the following resolution and moved it's adoption:

**R-09-19
RESOLUTION DESIGNATING OFFICIAL
NEWSPAPERS OF THE BOROUGH OF HIGHLANDS**

WHEREAS, the Borough of Highlands is required to designate the official newspapers of the Borough;

NOW, THEREFORE, BE IT RESOLVED the official newspapers of the Borough shall be and hereby are designated as:

THE ASBURY PARK PRESS
THE TWO RIVER TIMES

Seconded by Ms. Kane and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

Mayor Little offered the following Resolution and moved its adoption:

**R-09-20
RESOLUTION SETTING THE SCHEDULE FOR
MEETINGS OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF HIGHLANDS FOR THE CALENDAR YEAR 2009**

BE IT RESOLVED by the Governing Body of the Borough of Highlands that the following schedule is hereby designed as the official Meeting Calendar of the Governing Body for the year 2009 . The official meeting days shall be the first and third (unless otherwise noted). Meetings held on the first Wednesday will be considered Workshop Meetings with Special Action as necessary and as advertised with the exception that the Payment of Bills will be a part of every agenda. Meetings on the third Wednesday will be Regular Business Meetings.

DATE

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January 7, 2009	January 21, 2009
February 4, 2009	February 18, 2009
March 4, 2009	March 18, 2009
April 1, 2009	April 15, 2009
May 6, 2009	May 20, 2009
June 3, 2009	June 17, 2009
No 1 st Wednesday Meeting	July 15, 2009
No 1st Wednesday Meeting	August 19, 2009
September 2, 2009	September 16, 2009
October 7, 2009	October 21, 2009
November 4, 2009	No 3 rd Wednesday Meeting
December 2, 2009	December 16, 2009

BE IT FURTHER RESOLVED that all meetings will be held at the Highlands Municipal Building, Council Chambers, 171 Bay Avenue, Highlands, NJ at 7:00 p.m. for Executive Session and at 8:00 p.m. for Business Meetings; and

BE IT FURTHER RESOLVED that all Meetings shall have a General Public Portion as required by law.

Seconded by Mr. Urbanski and adopted on the following roll call vote:

ROLL CALL:

AYES: Mr. Francy, Ms. Kane, Mr. Caizza, Mr. Urbanski, Mayor Little
NAYES: None
ABSENT: None
ABSTAIN: None

PUBLIC PORTION:

Michele Pezzulo
Highland Avenue – Insert her comments here.

There being no further comments from the public.

Mayor Little offers a motion to adjourn. Seconded by Mr. Caizza.

AYES: ALL IN FAVOR
NAYES: NONE

Meeting adjourned at 12:03 p.m.

RESPECTFULLY SUBMITTED,

NINA LIGHT FLANNERY
Municipal Clerk

**BOROUGH OF HIGHLANDS
REORGANIZATION MEETING
THURSDAY, JANUARY 1, 2009
11:00 A.M.**

HIGHLANDSNJ.COM